

APPLICATION FOR EMPLOYMENT



THE
NEW SCHOOL
A High School for Change

AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER

Qualified applicants are considered for employment without regard to race, color, religion, gender, national origin, age, mental or physical disabilities, marital status, veteran status, sexual orientation, gender identity and/or expression, genetic information, or any other characteristic protected by applicable law. All employment decisions shall be consistent with the principles of equal opportunity employment. Accommodations to enable all individuals to participate in the application process may be provided upon advance request.

ANSWER ALL QUESTIONS - PLEASE PRINT

Name (Last, First): _____ Date: _____

Address: _____
Street, City, State Zipcode

Phone: Home: _____ Cell: _____

Email: _____

Position Applied For: _____

How did you hear about us? _____

If you are under 18 years of age, can you provide proof of your eligibility to work? YES NO

Have you filed an application with us before? YES NO If so, when? _____

Have you been employed with us before? YES NO If so, when? _____

Are you currently employed? YES NO

May we contact your current employer? YES NO

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status?

-Proof of citizenship is required upon employment-

YES NO

On what date are you available to start work? _____

Have you ever been convicted of a felon? YES NO

*convictions will not necessarily disqualify an applicant from employment.

If YES, please explain:

Employment

Please list in order of most recent employment:

Employer _____ Telephone # _____ Dates Employed _____ To _____ Address _____ Street City State Job Title _____ Immediate supervisor and title (for most recent position held) _____ Why did you leave? _____ Summarize the type of work performed and job responsibilities: _____
Employer _____ Telephone # _____ Dates Employed _____ To _____ Address _____ Street City State Job Title _____ Immediate supervisor and title (for most recent position held) _____ Why did you leave? _____ Summarize the type of work performed and job responsibilities: _____
Employer _____ Telephone # _____ Dates Employed _____ To _____ Address _____ Street City State Job Title _____ Immediate supervisor and title (for most recent position held) _____ Why did you leave? _____ Summarize the type of work performed and job responsibilities: _____
Employer _____ Telephone # _____ Dates Employed _____ To _____ Address _____ Street City State Job Title _____ Immediate supervisor and title (for most recent position held) _____ Why did you leave? _____ Summarize the type of work performed and job responsibilities: _____

Educational Background

Please list in order :

Dates Attended	Name and address of school	Level completed or Major/Minor

References:

Name	Relationship	Contact Information

Please read carefully and sign that you understand and accept this information.

I hereby certify that all the information I have provided in the above employment application is true, complete, and correct to the best of my knowledge. I authorize the The New School and Outta the Box to investigate all statements and information provided in my application for employment as may be necessary, and by any and all means authorized or permitted by law. I understand that any information provided by me in this employment application or interviews that is found to be false, incomplete, or misrepresented in any respect, will be sufficient cause to eliminate me from further consideration for employment, or if employed, may result in my immediate discharge, whenever it is discovered.

DO NOT SIGN UNTIL YOU HAVE READ THE ABOVE APPLICANT STATEMENT. I certify that I have read, fully understand and accept all the terms of the foregoing Applicant Statement.

Applicant Name: _____

Applicant Signature: _____

Date: _____